



CSIR-NATIONAL GEOPHYSICAL RESEARCH INSTITUTE
(Council of Scientific & Industrial Research)
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No: NGRI/23/Rewa field/2014-GL

Date: 19-02-2014

NOTICE INVITING TENDERS

Sub: Hiring of Passenger Vehicles, water tankers and Light Vehicles at REwa-Govindgarh-Jaisinghnagar-Shadol areas in Madhya Pradesh, India
Ref: Enquiry No: NGRI/23/Rewa Field/2014-GL dated: 19-02-2014
Last date of submission: 03-03-2014 at 2.30 P.M.
Date of Opening : 03-03-2014 at 3.30 P.M.
EMD: 20,000/- (Rupees Twenty Thousand only) in the form of DD/BC in favour of Director, NGRI, Hyderabad should be submitted along with the quotation.
Hiring period : 4 months

Director, NGRI, invites sealed tenders from reputed/ registered transporters/Truck service providers for Hiring of following Trucks/vehicles:

Sl. No	Description	Places of work	Duration	Quantity.
1	Passenger Vehicles (50 seating capacity) (for carrying labourers from camp to work area and back) 150 to 200 Kms per day average	Rewa-Govindgarh – Jaisinghnagar-Shadol	4 months 11-3-2014 to 10-7-2014	2 Nos.
2	Water Tankers (fitted with heavy truck) for carrying water to fill the loaded shot holes)(Minimum capacity 5000 Ltrs) 150 to 200 Kms per day average	Rewa-Govindgarh – Jaisinghnagar-Shadol	-do-	3 Nos.
3	Light Vehicles a) TATA 407 Type Vehicles for Seismic - 2 Nos. b) Exclusive vehicles for carrying Explosives and detonators 2 Nos. c) One Bolero to accompany the Explosives vehicles with Security and shooting personnel – 1 No. d) Wireless (1) (Including one 10 seater vehicle as a pick-up van) – 1 No.	Rewa-Govindgarh – Jaisinghnagar-Shadol	-do-	6 Nos.

Above schedule is tentative that may vary depending on the conditions of the field, climate and instruments. Therefore, the starting and closing dates could be treated important. The truck / vehicle with driver and cleaner need to be available throughout the period as the truck/vehicle will always remain with the field staff even in the odd hours to carry out the field work.

The Special and General Terms and Conditions of Tender are enclosed as Annexure 1 and 2 and the Rate Schedule is attached as Annexure 3. Duly filled-in Tender with Annexure 1, 2 and 3, signed and sealed addressed to Director , NGRI and superscribed as "TENDER FOR HIRING OF TRUCK/VEHICLE due on 20-02-2014" may please be dropped in tender box kept in the Office of the Administrative Officer, Ground Floor of Extension block of NGRI at 2.30 P.M. on or before 03-03-2014. The tenders will be opened at 3.30 P.M on the same day in presence of the representatives present, if any.

Administrative Officer

ANNEXURE 1

SPECIAL TERMS AND CONDITIONS

01.	Driver and Cleaner to be provided and the vehicles should be kept at the disposal of the NGRI Field Team
02.	The vehicles should have the necessary permits of National / State.
03.	Passenger Vehicles for carrying labourers from camp to work area and back should be in good condition
04.	Water Tankers (fitted with heavy truck) for carrying water to fill the loaded shot holes should be in good condition and spillage of water in transit etc., should be taken care
05.	Light Vehicles will be used to carry the sophisticated Seismic data collection instruments (2 vehicles), for Explosives (3 vehicles) and Wireless (One vehicle) and the NGRI staff will travel in the vehicles.
06.	Although Vehicles will be parked in the survey area, the driver/cleaner should stay in the truck round the clock.
07.	Any break-down, service charges etc., will be borne by the truck supplier.
08.	The transporter shall have to load and unload with due care and with Professional expertise in consultation with and in the presence of NGRI representative Team/person.
09.	The transporter should carry necessary tools for loading and unloading the materials.
10.	The rates quoted should be valid for supply of vehicle for a period of one year from the date of placing order.
11.	No advance payment will be made.
12.	The cost of fuel and other lubricants, minor repairs to vehicles incurred by the Institute, if any, only during emergency only shall be deducted from the bill payable to the supplier.
13.	Permission to run the vehicle within the State or out of the State is to be obtained by the contractor himself. The bills are payable on the basis of completion of each sector.
14.	The supplier should engage only those Drivers who are holding valid driving license. The drivers should be well mannered and dressed properly as per RTA rules and are well aware of all the RTA rules and formalities.
15.	The supplier should supply not more than five years old truck or a truck not run for more than 3.00 lakh Kms, for which documentary evidence should be enclosed.
16.	Vehicles are required to be in very good condition so as to avoid any major repairs while on duty so as to avoid serious disturbance to the field work.
17.	In case of major breakdown the supplier should be in a position to replace the vehicle immediately at the place of breakdown, and at the same time get the repairs done at his own cost. No charges will be paid for the breakdown period.
18.	If the nominated vehicle is out of order, an alternative vehicle in good shape/Condition acceptable to the NGRI should be temporarily available within TWO

	hours in day time (i.e. 6.00 Hrs to 18.00 Hrs) and FOUR hours at night hours (i.e.18.00 Hrs to to 6.00 Hrs).
19.	EXTENSION OF CONTRACT: If at any time it becomes necessary during the course of of execution of contract, the tenderers may be called upon to supply the trucks beyond the contract period at the accepted rates, terms & conditions of the contract.
20.	The work shall be carried out as per schedule and also as per the directions of the NGRI team.
21.	The Director, NGRI reserves the right to terminate the contract after giving one month's notice.
22.	The Vehicle should be maintained in good working condition/order and should have full Insurance coverage.
23.	The rate quoted by the tenderer should be all inclusive charges all major/minor repairs, servicing of vehicle, cost of Lubricants and any other consumables as may be required from time to time.
24.	The Vehicle should be available to NGRI team with Driver & fuel round the clock on all Days of the month including Sunday & National Holidays at the specified destinations or at the other stations as per directions of the Project Team.
25.	The drivers should have valid driving license and good driving skills, obedient & Courteous. Vehicle should be fully insured against any accident etc. If the Project Team is not satisfied with the Driver's behaviour, another driver should be replaced immediately.
26.	The complete/full responsibility for safe running of Vehicles shall solely lie with the Contractor only. NGRI will not be responsible for any loss, damage or accident to the Truck & the driver.
27.	No Garage facility for the Vehicle or accommodation for the driver will be provided by the NGRI.
28.	NGRI in no case shall be responsible for any legal matters arising out of any state or Central government laws in matters of employing the drivers by the contractor.
29.	The photocopy of documents of ownership/hiring, registration, Insurance, Tax clearance should be submitted to the consignee after receipt of the contract for verification and approval of competent authority, the truck will be taken into use.
30.	The contractor should ensure round the clock availability of the driver on the Vehicle.
31.	The contractor should provide mobile phones to the drivers with facility of having at least incoming call facilities.
32.	The Director, NGRI, Hyderabad has the right to reject any tender without assigning any reasons.
33.	EMD of Rs. 20,000/- in the form of DD/BC from scheduled bank should be enclosed along with the quotation. Non submission of EMD is liable for rejection of your quotation.

Signature of the Authorised Signatory of Tenderer with seal

GENERAL TERMS & CONDITIONS

CLARIFICATIONS:

Clarification if any or technical nature or on contractual matters required by the tenderers(s) May be obtained from the Administrative Officer, NGRI, Hyderabad.

TAX DEDUCTION:

Income Tax as applicable will be deducted from each bill preferred in accordance with section 195C of the Income Tax Act, 1961 as introduced through Finance Act of 1972 or as amended from time to time. Service tax as applicable will also be deducted from the bills

DELAY OF WORK & LIQUIDATED DAMAGE:

The time for execution of the contract specified in the tender document is the essence of the tender and the tenderer must supply the hired vehicle/truck immediately from date of acceptance of the contract. Delay in commencement of contract or non execution of contract shall lead to forfeiture of EMD.

TERMINATION OF CONTRACT:

Director, NGRI, Hyderabad reserves the right to terminate the contract at any point of time if the services are found unsatisfactory and not as per the terms and conditions of the contract. The Contract will be terminated in the following cases:

- a) The Hirer/Indenter shall have the right to terminate the Contract without any notice in part or in full.
- b) The Firm/Truck owner is declared bankrupt or becomes insolvent.
- c) If the firm delayed to provide the Trucks.
- d) Any other reason which Director deemed fit to terminate the contract without assigning any reason.

SAFETY AND SECURITY

The safety and security of the equipment is sole responsibility of the contractor during the course of contract and execution of the contract as per the schedule is the sole responsibility of the contractor.

DOCUMENTS:

The following documents should accompany the tender duly self attested: -

- i) Proof of Registration of the Firm/ contractor for transportation Services
- ii) Vehicle registration Certificate
- iii) Proof of payment of taxes
- iv) Insurance of the truck up to date and valid till the currency of contract.
- v) Latest income Tax returns
- vi) Service Tax registration certificate (if applicable)

vii) Pan Card of the firm/contractor

DISPUTES:

In case of dispute/any accident met by the vehicle during the course of contract, the contractor shall be solely liable for settling and payment of all claims/compensations and liable for all legal implications and consequences thereof. In any case NGRI is not liable for the same.

RATES:

The rates offered in the Rate schedule includes all the expenses such as fuel, lubricants, salary of drivers and cleaner & all benefits to them accompanying the Vehicle, statutory taxes as applicable to the truck enroute, repairs and maintenance charges etc., NGRI shall not be liable to pay any other charges except the rates approved as per schedule of rates. Benefit of decrease in Taxes /Levies will be passed on to the NGRI.

AGREEMENT:

The successful Tenderer/contractor shall enter into an Agreement with CSIR/NGRI on a Rupees Hundred non-judicial stamp paper after acceptance of the award of work.

INSPECTION:

The acceptance of Truck/vehicle will be made only when the Vehicles are inspected by the Scientist in-charge/Indentor and found up to the standard of the specification and free from all defects.

PENALTY:

If the vehicles as per approved category are not fully provided within the stipulated date or found defective /off-road vehicle, pre-liquidated estimated damage penalty at the rate of minimum 0.5% and maximum 10% over the estimated cost of such non-categorized/defective/off-road vehicles or non-providing or ordered number of vehicles would be imposed and decision of the Director will be binding upon the tenderer.

LAW GOVERNING THE CONTRACT:

This contract shall be governed by the laws of India for the time being in force. The Contract shall be interpreted in accordance with these laws.

JURISDICTION OF COURT:

The Courts of Hyderabad in ANDHRA PRADESH shall alone have jurisdiction to decide any dispute arising out of or in respect of the contract.

ARBITRATION:

1. In the event of any question, dispute/difference arising under the agreement or in connection herewith (except as to matters the decision of which is especially

provided under this agreement) the same shall be referred to the sole arbitration to DG, CSIR or his nominee.

2. The award of the arbitrator shall be final and binding on the parties. In the event of such arbitrator to whom the matter is originally referred is being transferred or vacating his office or resigning or refusing to work or neglecting his work or being unable to act for any reason whatsoever, the Director-General, CSIR shall appoint another person to act as arbitrator in place of the out-going arbitrator in accordance with the terms of this agreement and the persons so appointed shall be entitled to proceed with the reference from the stage at which it was left by his predecessor.
3. The expression Director-General, CSIR shall mean and include an acting/officiating Director-General.
4. The Arbitrator may give interim award(s) and/or directions, as may be required.
5. Subject to the aforesaid provisions, the Arbitration & Conciliation Act, 1996 and the rules made here under and any modification thereof from time to time being in force shall be deemed to apply to the arbitration proceedings under this clause.
6. **PAYMENT**: Payment will be made on completion of work every month.

Signature of the Authorised Signatory of Tenderer with seal

ANNEXURE 3

RATE SCHEDULE

Hiring of Passenger Vehicles/Tankers/Light Vehicles for transportation of Labourer / Water / Instruments

Sl. No.	Description of vehicles	Duration of time	Sectors	Rate for 8 hrs/80 KM per day	Rate for extra KM/Hr.	Remarks
01.	Passenger Vehicles (50 seating capacity) (for carrying labourers from camp to work area and back) 150 to 200 Kms per day average					
02.	Water Tankers (fitted with heavy truck) for carrying water to fill the loaded shot holes)(Minimum capacity 2000 Ltrs) 150 to 200 Kms per day average					
03.	Light Vehicles a) TATA 407 Type Vehicles for Seismic - 2 Nos. b) Exclusive vehicles for carrying Explosives and detonators 2 Nos. c) One Bolero to accompany the Explosives vehicles with Security and shooting					

	personnel – 1 No.					
	d) Wireless (1) (Including one 10 seater vehicle as a pick-up van) – 1 No.					

Signature and seal of the Authorised signatory of the Tenderer

Name & Address:

Phone No.