

**CSIR – NATIONAL GEOPHYSICAL RESEARCH INSTITUTE,
HYDERABAD 500 007**

TENDER NO. IUGG DT 01.06.2015

TENDER FOR PREPARATION OF MOVIE CLIPS & SUPPLY OF 8 GB PEN DRIVES

CSIR-NGRI, Hyderabad, invites sealed tenders for executing the following works for exhibiting in an international conference.

Item 1:

1. Preparation of one movie clip of 4 minutes duration related to Geophysics from the material supplied by CSIR-NGRI with English sub-titles and voice-over and music audio suitable for the theme, to be blended with a ppt presentation
2. Professional touch up of the ppt presentation of about 20 slides. Material to be supplied by CSIR-NGRI
3. Preparation of 2 movies clips of 3 to 4 minutes each related to the venue of proposed geophysical conference, Geophysics in India, about geophysical research institutes, etc. from the material supplied by CSIR-NGRI with English sub-titles and voice-over and music audio suitable to the theme
4. Preparation of 3 movies clips of 3 to 4 minutes each related to India tourism, local Delhi attractions from their own resources with English sub-titles and voice-over and music audio suitable to the theme

Item 2:

1. Supply of 250 number of 8 GB pen drive flash cards USB2.0/3.0 with design and printing of the theme matter(content supplied by us) on the front and back side of the card with printed jackets.

Terms and conditions:

1. Tender to be submitted separately for items 1 & 2 by 8 June 2015 – 11.00 a.m, in a single cover describing the name of work. Tenders will be opened on the same at 11.30 a.m.
2. Tenders to be submitted with company profile and supporting documents highlighting experience in preparation of scientific presentations and documentaries.
3. The final work must be completed & handed over in the form of DVD, within 4 days from the date of award of work.
4. Payment will be within 3 days from the date of completion of work.
5. TDS will be deducted as per rules in force.
6. Clarifications if any can be had from Dr.Ajay Manglik 040-27012884 / Dr. Kusumita 27012783.