

Switching over to e-procurement from Manual Tendering

July 19, 2017

All prospective tenderers are hereby informed that CSIR - National Geophysical Research Institute (CSIR - NGRI) will be switching over to **e-procurement** shortly using the Central Public Procurement Portal developed by National Informatics Centre (NIC) under URL <https://etenders.gov.in/eprocure/app>. For participation in tenders of CSIR - NGRI, all tenderers (including foreign tenderers) need to enrol themselves on the portal which is free of cost. For enrolment, the tenderer has to click on the link "**Online Bidder enrolment**" of the above portal and follow the instructions therein. The tenderer has to select his own Login ID, Password and fill in the company details. The Login ID shall be the authorised email ID of the Company. Further information is available in the "Bidder Manual Kit" including instructions for submission of bids online. The tenderers need to possess Class-III Digital signature Certificates (DSC) (signing only). In case of any difficulty, the tenderers may approach the help desk of NIC. Once successfully registered as tenderer, the respective tenderers need to intimate their login ID along with their product profile to our Purchase Department to enable us to forward request for tenders in an electronic form.

It may kindly be noted that in the near future, only the enrolled tenderers registered with the above portal would be allowed to participate in the tendering process of CSIR - NGRI.

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