

**CSIR-NATIONAL GEOPHYSICAL RESEARCH INSTITUTE**

(COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH)

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No.	PUR/RC/GASES/2017-18/T-182
	Date: 24.03.2017
Subject	ARC for Laboratory Gases etc.

Last Date / Time for Submission 18.04.2017 - 02.30 pm

Date / Time for Opening 18.04.2017 - 03.30 pm

Tenders are invited for the conclusion of Rate Contract (ARC) for supply of following High Purity Laboratory and Industrial Gases (excluding LPG) for CSIR-NGRI & IICT.

S. No	Gases	Purity level	Yearly est. qty.
01	Nitrogen Ultra High Purity Gas	99.999% & 99.9995%	2000 cu. M (250 cylinders)
02	Argon Gas High Purity Grade	99.999% & 99.9995%	1200 cu. M (24 cylinders)
03	Hydrogen Gas High Purity Grade	99.999% & 99.9995%	1300 cu. M (150 cylinders)
04	Helium Gas Special Grade	99.999% & 99.9995%	250 cu. M (100 cylinders)
05	Helium Gas Grade 6	99.9999% & 99.9995%	700 cu. M (06 cylinders)
06	Oxygen Gas High Purity Grade		200 cu. M (30 cylinders)
07	Zero Air		450 cu.m (150 cylinder)
08	Ethane Gas	99.995%	-
09	Carbon Dioxide		5500 kg (110 cylinders)
10	Medical Oxygen		170 cu. M(06 cylinders)
11	Mixture Gas (o2-5%, Co2-5%N2-90%)	99.50%	
12	Nitrogen Commercial Grade		
13	Oxygen Gas Commercial		
14	Dissolved Acetylene Gas		
15	Hydrogen Gas Commercial		
16	Helium Gas		

The gases mentioned in the table are only **INDICATIVE** of our requirements. Some of them may not be required also. You can **INCLUDE** any other gases (commonly used in R&D organisations) and quote the prices accordingly.

- All above gases to be filled in your cylinders only. However, separate per unit rate for only filling the gases in our own cylinder may also be given for each gas. Hence, rates may be quoted for supply 1) in your own cylinders. 2) In our cylinders
- Purity levels must be as per our requirement. Certificate of purity for gases to be submitted. The required charges must be quoted accordingly without which the bid will be summarily rejected.
- Please specify the time required for filling the gases
- Delivery required within 5 working days.
- On receipt of empty cylinders from CSIR-NGRI/IICT, firm should acknowledge the same by furnishing the details i.e., numbers, type and delivery period on your letterhead.
- Bidder has to furnish manufacturer / own Quality Assurance Certificate.
- Do specify the feasibility of testing and carrying out repairs on cylinders at your site. If necessary. The required charges must be quoted accordingly without which the quotation will be summarily rejected .
- Cylinders are required to be tested and inspected from authorized facility every five years. Bidder MUST also provide such facility, if required and also arrange for the testing / inspection certificate from the authorized facility after testing / inspection on behalf of CSIR-NGRI/IICT for which the prices should also be quoted separately.*
- Caution deposit, if required, for supply of gasses on your cylinder may be stated clearly.**

		Other Gases etc.	
01	Nitrogen Gas Commercial	500 cum	These gases will be procured ONLY as and when there is a demand from the user end.
02	Oxygen Commercial	2500 cum	
03	Dissolved Acetylene 50 Kg	1200CuM	
04	Air commercial	500 cum	
05	Ammonia Commercial Grade 50 Kg	600cu m	
06	Hydrogen Commercial	500 cum	

Please read our Terms & Conditions specified over leaf carefully before submitting your quotation

TERMS & CONDITIONS:

1. The bids will be opened in Purchase Section in the presence of representatives of tenderers, if any. If any unscheduled holiday occurs on the date of closing/opening, then next working day shall be the prescribed date of closing / opening. Requests for postponement will be not be entertained. Fax/emails bids may not be accepted. Late/Delayed tenders shall not be opened. Please send your bids to the Controller of Stores and Purchase at the address mentioned on this letter head.
2. Incomplete proposal and delayed proposals will be rejected. Proposal must be neat and clean and duly typed. **ILLEGIBLE HANDWRITTEN OFFER WILL BE SUMMARILY REJECTED.**
3. The free period of retention of cylinders will be one month from the date of delivery. However, the bidder must quote the monthly rental charges after free period.
4. Any other charges related with the safety of the gas cylinders must be quoted separately
5. Taxes: We are exempted from payment of Excise Duty and concessional Customs Duty is applicable. Hence Excise Duty and Customs Duty, if any, should be shown separately. Please mention the applicable taxes (VAT/CST/Service) clearly. We don't issue any 'From C' or 'From D'. If there is no explicit mention of taxes in your offer then quoted price will be deemed inclusive of such taxes. No other charges except those mentioned clearly in the quotation will be paid.
6. Tenderer must invariably quote exact rates on per cum/per litre/per kg. basis as the case may be for respective gases / liquid / dry ice etc. against our tendered specifications as "Final cost". Packing, forwarding freight, loading, unloading, insurance & sales taxes must also be mentioned. **Non-mentioning of these shall result in summary rejection of the quotation.**
7. **As gases are regular items for the laboratory, the bidder must have its main office/branch office/ supply office in Hyderabad/Secunderabad so that gases can be supplied immediately in case of need.**
8. Tenderer must quote for the picking up of empty cylinders and delivery of standard sizes fully filled up cylinders with respective gases. They will have to arrange for collection of empty cylinders and delivery at stores department within CSIR-NGRI/IICT, Hyderabad. Costs associated with picking up of empty cylinders their delivery in the respective from all places must be quoted separately.

9. **BASIS OF EVALUATION: The Bids will be evaluated on the basis of rates for gases per cum + delivery & unloading charges per cylinder at CSIR-NGRI/IICT + monthly rental charges after free period of one month + picking-up charges per cylinder + applicable taxes. Bidders must therefore quote accordingly. Any bid which does not contain all/any of these points will be rejected as incomplete bid.**
10. Payment will normally be made by Account Payee Cheque only after (normally within 30 days) receipt of the item in good condition. Bill should be sent in triplicate for payment and should be pre-receipted with a revenue stamp Advance payment will not be made.
11. The renderer must ensure stamp. Advance payment will not be made.
12. Enlistment under Rate Contract with this Institute does not ensure business of any quantum, whatsoever. The firm should be willing to promptly supply even low quantities of items under ARC on the ARC prices & terms to CSIR-NGRI/IICT, if the order is placed to it. Refusal to do so will be viewed as default under the ARC.
13. Enlistment can be cancelled at any time if the firm is found as “Habitual Defaulter” or supplying sub-standard material or for any other reason, based on the complaints received from the users.
14. Validity: The quoted rates and rate contract shall be valid for one year from the date of conclusion of Rate Contract.
15. P.O. may be placed up to the last day of currency of ARC and the Annual Rate Contract shall be in force for the purpose of delivery for all the items ordered during the currency of Rate Contract.
16. All payments due shall be made within 30 days from the date of supply subject to inspection and acceptance against the submission pre-receipted bill in triplicate duly stamped, sealed & signed on all the copies of the invoice.. The firm is expected to furnish the details of their bank account, IFSC code TIN & PAN Nos., etc in order to enable CSIR-NGRI/IICT to make payments through NEFT / RTGS.
17. The R/C holder on receipt of P.O. shall check for its correctness as per the terms and conditions of R/C and take up the matter with CSIR-NGRI/IICT for corrections / amendments if any, in order to avoid any dispute at a later stage. In case, higher rates have been inadvertently mentioned for any particular item, the R/C holder must inform CSIR-NGRI/IICT about the same and proceed with the supply as per the R/C approved rates only.

18. The rate and terms of the Rate Contract would also be applicable for the purchases made by the Scientists / Students of CSIR-NGRI/IICT on cash purchase basis and hence, the firms or their Agents are not allowed to charge higher prices than those approved under the R/C.

It may kindly be noted that:

- (a) CSIR-NGRI/IICT reserves the right to reject any proposal or to conclude more than one R/C for the same item and has the option to re negotiate the prices with R/C holders.
 - (b) In case of emergency, CSIR-NGRI/IICT may purchase the same items through adhoc contract from any other supplier.
 - (c) The R/C would be guided by the fall clause i.e. if the R/C holder reduces its price or sells or even offers to sell the rate contracted items following conditions of sale similar to those of the R/C, to any person or organization during the currency of the R/C, the R/C prices will be automatically reduced with effect from that date for all the subsequent supplies under the R/C and the R/C amended accordingly. It may be ensured that your proposal for the Rate Contract in line with the above requirements reaches the undersigned on or before 18.04.2017 by 02.30 PM. The quotations will be opened on 18.04.2017 in Purchase Section in the presence of the representatives of the firms, if any, at 3.30 PM.
19. Liquidated Damages: In the event of failure to supply the items within the stipulated delivery period, Director, CSIR-NGRI/IICT reserve the right to accept the delivery in part or in full and to claim liquidated damages from the firm @ 0.5% per week subject to the maximum of 10% of the total value of the Purchase Order.
20. Arbitration: Any dispute arising out of this contract shall be referred to the sole arbitration of DG, CSIR or his nominee. The award of arbitration shall be final and binding on the parties.
21. Fall Clause: The price charged for the stores / gases supplied under the rate contract should in no event exceed the lowest price at which the party sells the stores / gases of identical description to any other govt. organization during the period of the contract. A certificate to this effect may be recorded in the quotation.
22. Corrections etc.: All corrections and alterations made in the quotations must be duly countersigned by the authorized signatory, without which quotation will not be considered. No request for incorporating post tender changes in quoted specifications and correcting typographical error will be considered after opening of submitted tenders.
23. The right of acceptance of the tender rests with the Director, CSIR-NGRI/IICT, Hyderabad, who does not bind himself to accept the lowest tender and reserves the right to reject or partially accept any or all the tenders received, without assigning any reason thereof.
24. In case of non fulfilment / non-compliance of the above terms & conditions your quotation shall be treated as incomplete.
25. Director, CSIR-NGRI/IICT , reserves the right to terminate Annual Rate Contract at any time of giving one month notice without assigning any reason. In the event of any dispute, the decision of Director, CSIR-NGRI/IICT, will be final and binding on the supplier.

(S.S.CHOUDHARY)

- Stores & Purchase Officer

SCHEDULE OF RATES

Sl. No	Gases	Purity level	Without cylinder (per cum)	With cylinder (per cum)
01	Nitrogen Ultra High Purity Gas	99.999% & 99.9995%		
02	Argon Gas High Purity Grade	99.999% & 99.9995%		
03	Hydrogen Gas High Purity Grade	99.999% & 99.9995%		
04	Helium Gas Special Grade	99.999% & 99.9995%		
05	Helium Gas Grade 6	99.9999% & 99.9995%		
06	Oxygen Gas High Purity Grade			
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13	Oxygen Gas Commercial			
14	Dissolved Acetylene Gas			
15	Hydrogen Gas Commercial			
16	Helium Gas			

17	Monthly Rental Charges after the free period of one month	
18	Delivery & unloading charges per cylinder	
19	Picking-up charges per cylinder	
20	Applicable Taxes	